

Summary of actions arising from the Fourth Meeting of Partners

Action No.	Agenda Reference	Description of action required	Lead responsibility	Helpers
1	1.4	Prepare Certificate of Participation for new EAAFP Partner, Wildfowl & Wetlands Trust, and set up the presentation.	Secretariat	
2	2.2.2	Actions required by Partners in the report of the Shorebird Working Group need to be reviewed and implemented.	Chief Executive	Ken Gosbell (AWSG)
3	2.2.4	Activity of Seabird Working Group to be revitalised.	BirdLife International	Noritaka Ichida (BI – Asia)
4	3.1.1	Provide assistance to Partners in developing new Flyway Site Network nominations, including direct help with paperwork, information on benefits of participation, examples of case studies, guidelines and on managing sites for waterbirds.	Secretariat	various Partners may be called to assist
5	3.1.1	Assist Russia to formally transfer sites from previous networks to the present Network.	Chief Executive	Evgeny S. (Russia)
6	3.1.1	All Partners to strive to increase the number and diversity of important waterbird sites in the Flyway Site Network.	Government Partners	All other Partners; Secretariat.
7	3.1.3	Increase the information on Flyway Network Sites, which is on the EAAFP website and install more links to other relevant sites such as Ramsar and AEWA.	Secretariat	Ramsar, CMS
8	3.2.1	Obtain key documents that have already been translated in Flyway languages and load on website.	Secretariat	Japan, Korea.
9	3.2.1	Commission more document translation work in other languages of Flyway Partners and upload to EAAFP website.	Secretariat	Cambodia and other Partners (see Doc 3.2.1)
10	3.2.2	Renew present website hosting arrangement with Melbourne IT, due in March 2010.	Chief Executive	
11	3.2.3	Proceed with planning for EAAFP participation in the 2010 global workshop on flyways as proposed by Ramsar and others, including consideration for hosting in Korea.	Chief Executive	Ramsar, Wetlands International, CMS.
12	3.2.4	Plan a side event on EAAF at CBD CoP10, Japan, October 2010.	Japan, Secretariat	Secretariat, Partners
13	3.2.4	Provide information to Partners on how they can promote migratory waterbird conservation at CBD CoP10	Secretariat	Ramsar, CMS
14	3.2	Liaise with Ramsar on synergies and opportunities to present newsletter-type information on the Flyway.	Secretariat	Ramsar
15	3.2.5	Conduct annual search and review of relevant scientific and other publications on migratory waterbirds/Flyway matters and provide links on website and translations if a high priority.	Secretariat (Science Officer)	All Partners

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16	3.3.2	Actions required by Partners in the report on shorebird monitoring need to be reviewed and implemented.	Chief Executive	Ken Gosbell (AWSG)
17	3.3.4	Discuss further the monitoring and Decision Support Tool proposal (Doc. 3.3.4) and plan for a small workshop in 2010	Doug Watkins (WI), Ken Gosbell (AWSG), Simba Chan (BirdLife). TASK FORCE 1	Other Partners (several names offered); Secretariat
18	3.3.5	Collaborate on inventories of biodiversity (migratory waterbirds).	Japan	Wetlands International, BirdLife Int'l.
19	3.3.6	Conduct an informal EAAFP task force to review colour marking of waterbirds (all groups) in the Flyway and identify a mechanism for better coordination, reporting and information sharing.	Australia, Wetlands Int'l, CMS, Working Groups (Shorebirds, Anatidae & Cranes) TASK FORCE 2	Other Partners (several names offered); Secretariat
20	3.3.6	Maintain the list of contact officers for waterbird marking schemes in the Flyway.	Secretariat	Australia, Wetlands International
21	3.3.6	Prepare a paper for next MoP on coordination issues and options in regard to colour marking of migratory waterbirds.	Australia.	
22	3.3.6	Provide a copy of the present colour-marking protocol (shorebirds) to Partners and potential Partners on request.	Australia	
23	3.3.7	Conduct review and further development of the EAAFP Reporting Template (Partner annual reports to MoP) to accommodate issues raised by users.	Secretariat	Australia
24	3.4.1	Follow-up with potential Partners attending MoP4 especially those where national partnership workshops have been conducted.	Chief Executive	Wetlands International, BirdLife, Japan
25	3.4.2	Further encourage the development of national meetings/partnerships on migratory waterbirds.	Secretariat	Korea, Japan, Wetlands International
26	3.5.1	Consider how more Partners could be part of a larger collaborative program of activities of the Partnership in the Yellow Sea Ecoregion.	Wetlands International	Korea, China, Japan; all Partners.
27	3.5.2	Investigate existing models (AEWA etc) and consider the appropriate levels or types of endorsement by EAAFP of relevant activities such as action planning for threatened species.	Jim Harris (ICF) TASK FORCE 3	Baz Hughes (W&WT), Bert Lenten (AEWA), Taej M. (WI), Evgeny S. (Russia).
28	3.5.3	Secure reference copies of the newly released international action plans for Chinese Crested Tern and Spoon-billed Sandpiper, for the Secretariat.	BirdLife, CMS	

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29	3.5.4	Indicate an exact form of endorsement or affiliation of the EAAFP with international action planning initiatives for Spoon-billed Sandpiper and Scaly-sided Merganser.	Secretariat	Jim Harris (ICF) and Task Force 3.
30	4.1	Create links on the EAAFP website to websites of each Partner.	Secretariat	
31	4.2	Write an explanation for the status of EAAFP and load on the EAAFP website.	Chief Executive	Management Committee
32	5.1	Make Partners more aware (via EAAFP website?) of small grant funds available for the Flyway regions.	Chief Executive	Bena Smith (WWF), Ramsar, RRCEA.
33	5.1	Allocation of Secretariat budget for 2010 to projects/activities.	Chief Executive	Management Committee
34a	6.3	Existing members of the Management Committee of the Secretariat shall continue to serve.	The 8 MC members.	
34b	6.2	Finalise the list of EAAFP matters needing authorisation (signature) and indicate which should be done by the Chair or by the Chief.	Chief Executive	Management Committee
35	6.3	Review, update and finalise a new draft of the Terms of Reference for the Management Committee of the Secretariat.	Sub-committee (Doug Alcorn, Doug Hykle, Doug Watkins) TASK FORCE 4	Chief Executive, Chair (Korea), Vice-Chair (Japan).
36	6.4	Give more thought to what EAAFP wishes to achieve through sponsoring potential Partners to attend MoPs and revise the sponsorship guidelines accordingly.	Chief Executive	Doug Watkins (WI).
37	6.5	Review the 2010 calendars and work schedules of relevant Partners and international organisations in order to identify opportunities for holding EAAFP events and likely unavailability of key persons.	Secretariat	
38	6.5	Review the draft Secretariat work plan to accommodate relevant actions arising from MoP4; also delete non-Secretariat tasks and add measures (days/other) of effort per task.	Chief Executive	
39	6.6	Inform Incheon City Government of the Partners' approval for reallocation across budget lines for 2010.	Chief Executive	
40	6.6	Modifications to the Secretariat's operational Budget document for 2010	Chief Executive	
41	7	Decide how to respond to the presentation made by Korean Wetland NGO Network regarding threats to the Nakdong Estuary (Network Site).	Chief Executive	Korea; Management Committee
42	7	Promote World Migratory Bird Day in this Flyway.	Secretariat	CMS/AEWA
43	7	Develop a new concept proposal to GEF on waterbirds in the EAAFP, building on a previous submission.	Taej Mundkur (Wetlands International)	Chief Executive

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44	8	Consider holding meetings of Working Groups (and other relevant groups) in association with next MoP.	Secretariat	Chairs of WGs
45	8	Consider further the offer of Cambodia to host MoP5 once internal approval has been secured by its Ministry represented at MoP4.	Chief Executive	Management Committee
46	8	Liaison with USA about possible future hosting of a MoP in Alaska (2011 or later).	Chief Executive	USA (Doug Alcorn)
47	3.3 / 3.4	Produce an updated version of the Shorebirds Identification Booklet (WWF) for use in selected Flyway countries.	Australia	Secretariat

Note: Action 47 was agreed out-of-session between Australia and Russia.